



CONSTITUTION OF JUNIOR HOOPS FC (JHFC)

Est 2018

Club Rules and Constitution

- 1) **NAME:** The name shall be called JUNIOR HOOPS FOOTBALL CLUB

- 2) **OBJECTIVE:** The objective of The Club is to provide a safe environment in which to play Association football and arrange social activities for its members regardless of gender, race, religion or ability. The club also aims to promote football and sport as a means of enhancing health education, learning opportunities and local community involvement, with young people acquiring sporting and personal skills from which they will derive life long benefits, self-respect, self-esteem, self-confidence, integrity and respect for others.

- 3) **CLUB COLOURS:**

- a) The Club Colours shall be Green and White hoops, Green shorts and green socks.
- b) All kit and equipment shall remain the Property of JHFC or any individual who bought the equipment.

4) **STATUS OF RULES:** These rules (The Club Rules) form a binding agreement between each member of The Club.

5) **RULES AND REGULATIONS:**

a) The Club shall have the status of an Affiliated Member Club of The Lancashire Football Association. The Rules and Regulations of The Football Association Ltd and the Parent County Association and league or competition to which The Club is affiliated for the time being shall be deemed to be incorporated into The Club Rules.

b) The Club will also abide by the FA's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.

6) **CLUB MEMBERSHIP:**

a) The members of the Club shall be those persons listed in the register of members (the committee Register) which shall be maintained by the Club Secretary.

b) Any person who wishes to be a committee member must apply to the founders. Election to membership shall be at the sole discretion of the Club Committee. Membership shall become effective upon an applicant's name being entered in the Membership Register.

c) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.

d) The club shall keep a list of players it registers containing the following details: Name, address, DOB, school and date of joining the club.

e) All players must pay a registration fee to the club at the start of each season. The amount to be decided at the preceding Annual General Meeting (AGM).

f) The club shall not be held liable for injuries to players incurred while playing.

g) The club recommends that all players should have their own personal accident insurance.

h) The Football Association and Parent County Association shall be given access to the Membership Register on demand.

i) The club has insurance but only the basic required.

7) **CLUB COMMITTEE:**

a) The Club Committee shall consist of the following Club Officers: Chairman, Vice Chairman, Treasurer, Vice Treasurer, Secretary, Welfare Officer/Child Protection Officer, Coaches, Director of Football, Youth Development Officer, Media, Fundraising, Referees Secretary, Photographer, Course Officer, Equipment Officer, Parents Liaison Officer, Medical director, Head Physio, Nutritionist and all team managers, plus up to six other members, elected at an Annual General Meeting.

b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The quorum for the transaction of business of the Club Committee shall be three, including at least one executive officer.

c) Decisions of the Club Committee at meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.

d) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than seven days' notice to all members of the club committee. The Club Committee shall hold not less than eleven meetings a year.

e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.

f) Save as provided for in the Rules and Regulations of The Football Association and the County Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

8) ANNUAL AND SPECIAL GENERAL MEETING:

a) An Annual General Meeting (AGM) shall be held not later than 28th Feb each year. At this meeting the following business shall be transacted:

i) Receive a report of the activities of the Club over the previous year.

ii) Receive a report of the Club's finances over the previous year.

iii) Elect the members of the Club Committee.

iv) Consider any other business.

b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than twenty one days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than twenty one days before the Meeting.

c) A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within twenty one days of the receipt by the Club Secretary of a requisition in writing signed by not less than five members stating the purposes for which the Meeting is required and the resolutions stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.

d) The Secretary shall send to each member a text or email of the date of a General Meeting together with the resolutions to be proposed at least fourteen days before the Meeting.

e) The quorum for a General Meeting shall be four (4).

f) The Chairman, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairman of the Meeting shall have a casting vote.

g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

9) CLUB FINANCES:

a) A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the founders and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by the designated signatories. All monies payable to the Club shall be received by the Treasurer or founder and deposited to the Club Account.

b) The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the Club.

c) The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.

d) The Club shall prepare an annual Financial Statement in such form as shall be published by The Football Association.

e) The Club Property, other than the Club Account, shall be vested in not less than two and no more than four custodians, one of whom shall be the Treasurer (the Custodians), who shall deal with Club Property as directed by decisions of the Club Committee and entry in the Minute Book shall be conclusive evidence of such a decision.

f) The Custodians shall be appointed by the Club in a General Meeting and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.

g) On their removal or resignation a Custodian shall execute a Conveyance in such form as is published by The Football Association to a newly-elected Custodian or the existing Custodians as directed by the Club Committee. On the death of a Custodian, any Club Property vested in them shall vest automatically in the surviving Custodians. If there is only one surviving Custodian, a Special General Meeting shall be convened as soon as possible to appoint another Custodian.

h) The Custodians shall be entitled to an indemnity out of the Club Property for all expenses and other liabilities reasonably incurred by them in carrying out their duties.

10) DISSOLUTION:

a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.

b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the Parent Association who shall determine how the assets shall be utilised for the benefit of the game. Alternatively, such assets may be disposed of in such other manner as the members of the Club with the consent of the Parent Association shall determine.